

NOVEMBER 24 – MEETING 47
VOLUME 28

The Ross County Board of Commissioners met on this day, November 24, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioner James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the November 17, 2025 meeting, be approved as submitted. On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Glass moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

| DEPARTMENT | ~ | PAY TO NAME | ~ | TOTAL VALUE | ~ |
|---------------------------------|---|--------------------------------------|---|----------------|---|
| Wellness | | Amazon Capital Services | | 94.91 | |
| Wellness | | Amazon Capital Services | | 38.52 | |
| VOCA | | U.S. Postmaster | | 312 | |
| VOCA | | T-Mobile USA Inc | | 28.42 | |
| VOCA | | Treasurer - State of Ohio | | 137.31 | |
| Veterans Service Commission | | Centec Cast Metal Products | | 5138.26 | |
| Veterans Service Commission | | The Corner Market | | 700 | |
| Sheriff | | Modern Office Methods, Inc. | | 405 | |
| Sheriff | | American Electric Power | | 16538.48 | |
| Sheriff | | Aramark Services, Inc | | 8457.18 | |
| Sheriff | | Allen's Pharmacy | | 1496.65 | |
| Sheriff | | Amazon Capital Services | | 530.75 | |
| Sheriff | | Columbus Radiology Corp. | | 100.97 | |
| Sheriff | | McKesson Medical-Surgical | | 378.53 | |
| Sheriff | | Krace Gill | | 1120 | |
| Sheriff | | PAUL HAWK | | 1755 | |
| Sheriff | | Galls, LLC | | 705.39 | |
| Sheriff | | Adena Health System | | 511.09 | |
| Sheriff | | Adena Health System | | 216.64 | |
| Sheriff | | Hospitalist Medicine Physicians | | 294.87 | |
| Sheriff | | Adena Medical Group, LLC | | 90.97 | |
| Sheriff | | Columbus Radiology Corp. | | 117.29 | |
| Sheriff | | Evident Crime Scene Products | | 567.66 | |
| Sheriff | | Modern Office Methods, Inc. | | 86.18 | |
| Sheriff | | Printex Printing | | 250 | |
| Sheriff | | Glo Fiber | | 1003.09 | |
| Sheriff | | Glo Fiber | | 774.95 | |
| Sheriff | | DPS Media, Inc | | 173.18 | |
| Sheriff | | Amazon Capital Services | | 2144.31 | |
| Sheriff | | Office City Express | | 5344.46 | |
| Sheriff | | Michael A. Murphy, Ph.D. | | 585 | |
| Sheriff | | Central Center Hardware | | 6.98 | |
| Sheriff | | Penwell, Julia | | 2246.09 | |
| Sheriff | | Modern Office Methods, Inc. | | 607.5 | |
| Sheriff | | Modern Office Methods, Inc. | | 607.5 | |
| Sheriff | | Modern Office Methods, Inc. | | 407.28 | |
| Sheriff | | Modern Office Methods, Inc. | | 330.96 | |
| Sheriff | | Modern Office Methods, Inc. | | 378.73 | |
| Sheriff | | Modern Office Methods, Inc. | | 59.13 | |
| Sheriff | | Modern Office Methods, Inc. | | 236.48 | |
| Sheriff | | Modern Office Methods, Inc. | | 118.24 | |
| Sheriff | | Modern Office Methods, Inc. | | 295.65 | |
| Sheriff | | American Electric Power | | 202.26 | |
| Sheriff | | Glo Fiber | | 2331.85 | |
| Sheriff | | Glo Fiber | | 2331.85 | |
| Sheriff | | Ohio Treasurer of State | | 2070 | |
| Sheriff | | Columbia Gas of Ohio, Inc. | | 1538.74 | |
| Sheriff | | Menards | | 499.99 | |
| Sheriff | | MATTHEW FRANTZ | | 124.97 | |
| Sheriff | | American Electric Power | | 35.51 | |
| Sheriff | | American Electric Power | | 172.4 | |
| Sheriff | | Ross County Sheriff's Dept. | | 2451.02 | |
| Ross County Court System | | CDW Government, Inc. | | 1168.8 | |
| Ross County Court System | | CDW Government, Inc. | | 4905.84 | |
| Ross County Court System | | US Bank Equipment Finance | | 869.76 | |
| Ross County Court System | | Courtview Justice Solutions, Inc | | 363 | |
| Prosecuting Attorney | | Axia Technology Partners, LLC | | 65 | |
| Prosecuting Attorney | | Axia Technology Partners, LLC | | 2880 | |
| Planning Commission | | Athens County Historical Society | | 248673.97 | |
| Planning Commission | | Ohio Historical Society, Inc | | 46993.55 | |
| Planning Commission | | Ohio Valley Regional Development | | 121514.7 | |
| Planning Commission | | NEW RIVER ENGINEERS INC | | 18000 | |
| Planning Commission | | C.T. CONSULTANTS INC | | 1666.9 | |
| Planning Commission | | C.T. CONSULTANTS INC | | 3399.09 | |
| Planning Commission | | City of Logan | | 78.85 | |
| Planning Commission | | American Structure Point, Inc | | 3251.25 | |
| Planning Commission | | City of Chillicothe Auditor's Office | | 35134 | |
| Planning Commission | | HARDLINES DESIGN COMPANY | | 11559.84 | |
| Planning Commission | | Schooley Caldwell Associates | | 194.06 | |
| Planning Commission | | American Structure Point, Inc | | 6798.1 | |
| Planning Commission | | Adams County Regional Medical Center | | 40965.31 | |
| Planning Commission | | American Structure Point, Inc | | 10025 | |
| Planning Commission | | Patterson, Dan | | 2125 | |
| Planning Commission | | Duncan and Daniels Enterprises | | 7415 | |
| Planning Commission | | Glacier Mountain Bottled Water | | 25 | |
| Juvenile Court | | Parent Project, Inc | | 1349.6 | |
| Juvenile Court | | Parent Project, Inc | | 138 | |
| Juvenile Court | | Ross County Auditor | | 49612 | |
| Juvenile Court | | Ross County Auditor | | 57500 | |
| Juvenile Court | | Paint Valley ADAMH Board | | 2500 | |
| Juvenile Court | | Pike Co. Recovery Council | | 500 | |
| Juvenile Court | | Glacier Mountain Bottled Water | | 32.25 | |
| Juvenile Court | | Glacier Mountain Bottled Water | | 23.5 | |
| Juvenile Court | | Lighthouse Youth Services | | 1662.7 | |
| Juvenile Court | | Peachtree Electronic Monitor | | 2244 | |
| Engineer | | Eaton Construction Co., Inc. | | 6310 | |
| Engineer | | Ohio CAT | | 8332.65 | |
| Engineer | | T-Mobile USA Inc | | 222.97 | |
| Engineer | | Southern Ohio Equipment Company | | 477.67 | |
| Engineer | | Scioto Shoe Mart | | 949.42 | |
| DEPARTMENT | ~ | PAY TO NAME | ~ | TOTAL VALUE | ~ |
| Engineer | | Scioto Shoe Mart | | 949.42 | |
| Engineer | | Rumpke Of Ohio, Inc | | 65.9 | |
| Engineer | | Rumpke Of Ohio, Inc | | 182.44 | |
| Engineer | | Morton Salt | | 64515.83 | |
| Engineer | | Modern Office Methods, Inc. | | 292.34 | |
| Engineer | | Modern Office Methods, Inc. | | 181.65 | |
| Engineer | | Melvin Stone Co. | | 21962.72 | |
| Engineer | | Matco Tools | | 33.94 | |
| Engineer | | S & S Aggregates | | 491.3 | |
| Engineer | | Kenworth Truck Co. | | 767.7 | |
| Engineer | | HR Direct | | 97.95 | |
| Engineer | | Hart, Linda | | 500 | |
| Engineer | | EQUIP BUSINESS SOLUTIONS | | 250.89 | |
| Engineer | | Cintas Corporation # 530 | | 47.5 | |
| Engineer | | Cintas Corporation # 530 | | 310.09 | |
| Engineer | | Airgas Great Lakes | | 1267.76 | |
| Engineer | | Advance Auto Parts | | 689.45 | |
| Engineer | | Adena Health System | | 827 | |
| Engineer | | Ace Truck Body, Inc. | | 995.28 | |
| Engineer | | Accurate Heating & Cooling | | 1143 | |
| Emergency Management | | B & C Communications | | 750 | |
| Emergency Management | | GFC Leasing | | 23.78 | |
| Emergency Management | | Gordon Flesch Company | | 121.65 | |
| Emergency Management | | GFC Leasing-OH | | 121.65 | |
| Coroner | | AT&T Mobility | | 109.94 | |
| Coroner | | Kent Harshbarger, M.D. | | 7400 | |
| Common Pleas Court #2 | | OACA | | 300 | |
| Common Pleas Court #2 | | The Water Express | | 20.24 | |
| Common Pleas Court #2 | | Ohio Common Pleas Judges Association | | 400 | |
| Common Pleas Court #1 | | Office Depot Inc. | | 23.19 | |
| Common Pleas Court #1 | | Amazon Capital Services | | 76.76 | |
| Common Pleas Court #1 | | Ohio Association of Magistrates | | 125 | |
| Common Pleas Court #1 | | Chillicothe Gazette | | 78.99 | |
| Commissioners | | Waste Management of Ohio | | 1414.15 | |
| Commissioners | | Waste Management of Ohio | | 559.13 | |
| Commissioners | | Waste Management of Ohio | | 276.79 | |
| Commissioners | | Bobcat Enterprises Inc | | 17912.9 | |
| Commissioners | | Columbia Gas of Ohio, Inc. | | 1163.24 | |
| Commissioners | | American Electric Power | | 813.66 | |
| Commissioners | | Ferrellgas | | 1581.98 | |
| Commissioners | | Huhman, Bill | | 3528.91 | |
| Commissioners | | Fastenal Company | | 649.72 | |
| Commissioners | | Springdale Garden Center | | 717.72 | |
| Commissioners | | Davis Tire of Chillicothe | | 1722 | |
| Commissioners | | DTB Distributors, Inc. | | 446.92 | |
| Commissioners | | General Sales Company | | 293.74 | |
| Commissioners | | General Sales Company | | 293.74 | |
| Commissioners | | Grigsby Environmental Consulting | | 1600 | |
| Commissioners | | Glo Fiber | | 114.37 | |
| Commissioners | | American Electric Power | | 1692.45 | |
| Commissioners | | K&K Carpet Care of Chillicothe | | 3020 | |
| Commissioners | | American Electric Power | | 379.36 | |
| Commissioners | | Office City Express | | 22.24 | |
| Commissioners | | Schindler Elevator Corporation | | 290.93 | |
| Commissioners | | Glacier Mountain Bottled Water | | 22.5 | |
| Commissioners | | Charley's Flowers | | 771.39 | |
| Commissioners | | MS Consultants | | 58335.91 | |
| Clerk of Courts | | Glacier Mountain Bottled Water | | 46.5 | |
| Certificate of Title | | Government Forms and Supplies | | 1439.83 | |
| Certificate of Title | | Sunrush Water | | 23.15 | |
| Certificate of Title | | US Bank Equipment Finance | | 105.07 | |
| Building Department | | Verizon Wireless | | 160.44 | |
| Board of Elections | | Election Systems & Software, Inc | | 2687.6 | |
| Board of Elections | | Go2ITGroup | | 4504.57 | |
| Board of Elections | | Triad Governmental System | | 20535 | |
| Board of Elections | | The Water Express | | 48.2 | |
| Automatic Data Processing Board | | Gordon Flesch Co, Inc. | | 597.26 | |
| Automatic Data Processing Board | | Verizon Wireless | | 200 | |
| Automatic Data Processing Board | | VC3 INC | | 2444 | |
| Auditor | | American Electric Power | | 3611.48 | |
| Auditor | | Columbia Gas of Ohio, Inc. | | 1245.35 | |
| Auditor | | Glo Fiber | | 69.05 | |
| Auditor | | Appraisal Research Corp. | | 6772 | |
| Auditor | | Appraisal Research Corp. | | 1693 | |
| Auditor | | Gannett Ohio LocalIQ | | 209.6 | |
| Auditor | | Appraisal Research Corp. | | 385.13 | |
| Auditor | | Rich & Gillis Law Group LLC | | 60 | |
| Auditor | | Amazon Capital Services | | 30.18 | |
| Auditor | | Printex Printing | | 6087.17 | |
| Auditor | | Clark, John K. Jr. | | 375 | |
| Auditor | | Rutherford, Chase Colin | | 300 | |
| Auditor | | Rutherford, Chase Colin | | 225 | |
| Auditor | | Rutherford, Chase Colin | | 300 | |
| Auditor | | Rutherford, Chase Colin | | 225 | |
| Auditor | | Fried, Claire R. Attorney At Law | | 645 | |
| Auditor | | Fried, Claire R. Attorney At Law | | 847.5 | |
| Adult Probation | | Sports Plus | | 1876.31 | |
| Adult Probation | | Sports Plus | | 75 | |
| Adult Probation | | The Water Express | | 46.2 | |
| Adult Probation | | Redwood Toxicology Laboratory | | 47.46 | |
| | | | | \$1,024,166.12 | |

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated November 10, 2025 through November 24, 2025, in the amount of \$8,474.71 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

TRANSFER OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, to transfer \$12,756.36 from account codes 100-02-00-7001 Salaries Employees (\$8,000.00), account code 100-02-00-7014 Supplies (\$850.00), account code 100-02-00-7014 Equipment (\$606.36), account code 100-02-00-7014 Other Expenses (\$1,000.00), account code 100-02-00-7012 PERS (\$2,000.00) and account code 100-02-00-7017 Medicare, into account code 100-02-00-7014 Group Insurance, per a request of November 24, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$5,297.38 from account codes 208-02-00-7001 Salaries Employees (\$2,936.12), account code 208-02-00-7012 PERS (\$1,459.76), account code 208-02-00-7017 Medicare (\$2019.70) and account code 208-02-00-7150 (\$681.80) into account code 208-02-00-7103 Contract Services, per a request of November 24, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$249,500.00 from account code 100-00-00-0010 General, into account code 212-29-00-5901 Correctional & LE, per a request of November 24, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$9,842.00 from account code 100-00-00-0010 General, into account code 420-99-39-5901 VOCA/SVAA, per a request of November 24, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$1,597.89 from account code 100-16-00-7151 Operating Support, into account code 100-16-00-7200 Equipment, per a request of November 24, 2025 from the Ross County Adult Probation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$45,000.00 from account code 212-29-56-7103 Contract Services Jail, into account code 421-29-56-7151 Food Supplies and \$2,000.00 from account code 212-29-56-7103 Contract Services into account code 212-29-56-7200 Equipment, per a request of November 24, 2025 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, to appropriate \$25,000.00 from General Fund into account code 100-08-00-7103 Contract Services, per a request of November 24, 2025 from the Ross County Data Processing.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to appropriate \$500,000.00 from ACGP Development Grant Fund, into account code 420-07-32-7474 ADAM-SERPENT, per a request of November 24, 2025 from the Ross County Planning Dept.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to appropriate \$137.31 from VOCA/SVAA Grant into account code 420-99-40-7800 Reimbursement, per a request of November 24, 2025 from the Ross County Prosecutor VOCAA.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to appropriate \$550,000.00 from General Fund, into account code 100-01-03-7212 Capital Improvements, per a request of November 24, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

2024 WATER POLLUTION CONTROL LOAN FUND PAYMENT

Mr. Glass moved, Mr. Lowe seconded, to approve the WPCLF payment for Administrative Services for Batch 3, Batch 4, Batch 5 and Batch 6, in the amount of \$1,927.08.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

ROSS COUNTY LIBRARY BOARD APPOINTMENT

Mr. Glass moved, Mr. Lowe seconded, to appoint Mr. James Paul Garner to the Chillicothe and Ross County Library Trustee Board to fulfill the term of Cathy Adams, who resigned. The effective date is November 24 through December 31, 2026.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried

AMENDMENT 2 TO ARCHITECT AGREEMENT MONTROE THEATER PROJECT

Mr. Lowe moved, Mr. Glass seconded, to approve amendment #2 to Schooley Caldwell's architect agreement for the Monroe Theater project (Monroe County). The amendment is a credit of \$7,907.30 to the owner (Board of Commissioners) due to a project repair that was not required. The credit will be applied to construction expenses for the Monroe Theater project. This amount is fully funded within the ACGP budget for Monroe Theater.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

EXECUTIVE SESSION CALLED

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners adjourn into executive session at 1:00 pm, to discuss matters to be kept confidential regarding economic development.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

REGULAR SESSION RESUMED

The executive session called at 1:00 pm was adjourned, and the regular meeting resumed at 2:28 pm. No action was taken.

AGREEMENT THE OHIO BRIDGE CORPORATION DBA US BRIDGE

Mr. Glass moved, Mr. Lowe seconded, to enter into an agreement with The Ohio Bridge Corporation dba US Bridge to be made by party of the first part, party of the second part agrees to furnish all materials, equipment, and labor necessary to perform the following according to the terms and provisions of the specifications and proposal attached hereto and incorporated herein, to the reasonable satisfactions and acceptance of the party of the first part and subject to inspection at all times and in accordance with: ROS-TR183-0756 (Trego Creek Road) Bridge Replacement The completion date for the work will be May 29, 2026 at a cost not to exceed \$172,552.94.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried

AUTHORIZED CERTIFICATIONS FOR OPWC DISBURSEMENTS

Mr. Lowe moved, Mr. Glass seconded, to certify that the work items invoiced under this Disbursement Request Form and Certification are exclusively associated with the Project and have been completed in a satisfactory manner. This request reflects Project completion at an estimated 100 %. I further certify, based on what has been provided to me by the vendor, that the work has been completed with the terms of the Agreement, including payment of the applicable prevailing wage rates.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

OTHER BUSINESS

Re-Entry Coalition – budget request – Brandy Morris-Hafner, Ross Co Re-Entry Coalition Coordinator, SKIP Coordinator – provided a summary of the work done by the coalition in 2025. Ms. Morris-Hafner will provide a report showing how the funds, provided by the County, were used. The coalition is requesting \$50,000.00 for the 2026 budget to help supplement their operations.

Clerk of Courts Jordan Wheeler – Records Storage – The Clerk of Courts discussed the need for more storage for paperwork that cannot be disposed of. He also talked about the need to possibly hire a company to scan documents to make them more easily accessible to the public.

Records Commission Meeting – Auditor Lehner, Clerk of Courts Wheeler, Jeff Marks, Prosecutor, Secretary Cathy Primer, Commissioners Clerk. Commissioner Everson made the motion to approve forwarding the proposed Records Retention Schedule provided by Prosecutor Marks. Commissioner Glass, seconded the motion. All in attendance approved the schedule, motion carried. The retention schedule will be sent to the Ohio History Connection for final approval.


Tom White – Workforce Development – Mr. White discussed the need for work study programs that will allow students to learn a trade and then be able to move into a four-year internship to further their education and knowledge and allow them to earn a salary while doing so.

Economic Development Work Session – Transportation Improvement District

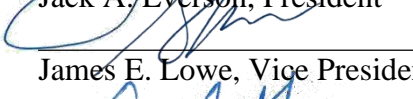
Budget Meetings – Board of DD, County Engineer

ADJOURN

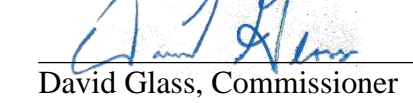
Mr. Jack A. Everson, President, adjourned the regular meeting of November 24 at 3:56 p.m., Board of Commissioners of Ross County, Ohio



Jack A. Everson, President



James E. Lowe, Vice President



David Glass, Commissioner